

# AGENDA

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**Meeting:** Overview and Scrutiny Management Committee  
**Place:** Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 5 July 2016  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Kieran Elliott (Senior Democratic Services Officer), of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

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## Membership:

Cllr Simon Killane (Chairman)	Cllr Jon Hubbard
Cllr Alan Hill (Vice Chairman)	Cllr Gordon King
Cllr Glenis Ansell	Cllr Jacqui Lay
Cllr Chuck Berry	Cllr Stephen Oldrieve
Cllr Christine Crisp	Cllr Tony Trotman
Cllr Stewart Dobson	Cllr John Walsh
Cllr Howard Greenman	Cllr Bridget Wayman

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## Substitutes:

Cllr Ernie Clark	Cllr Helen Osborn
Cllr Mary Douglas	Cllr Mark Packard
Cllr Peter Edge	Cllr Ricky Rogers
Cllr George Jeans	Cllr James Sheppard
Cllr David Jenkins	Cllr Ian Thorn
Cllr Paul Oatway	Cllr Philip Whalley

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# AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meetings** (*Pages 7 - 20*)

To approve and sign the minutes of the meetings held on 24 May 2016 and 21 June 2016.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than 5pm on Tuesday 28 June in order to be guaranteed of a written response. The final deadline is 5pm on Thursday 30 June 2016. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Forward Work Programme** (*Pages 21 - 38*)

To receive updates from the Chairmen and/or Vice-Chairmen of the Select

Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

The Management Committee is asked to endorse the reports of the Chairmen of the Select Committee and the updated work programme.

## 7 **Management Committee Task Group Update**

To receive any available verbal or written updates on the following Management Committee Task Groups:

- Military-Civilian Integration Partnership Task Group
- Swindon and Wiltshire Local Enterprise Partnership Task Group
- Financial Planning Task Group

### **Financial Planning Task Group**

The task group met on 9 June and considered the Revenue and Capital budget outturn reports for 2015/16, plus the Performance update from Q4 2015/16 reported as part of the corporate performance framework

In considering the Revenue budget report, the task group noted the overspends on children's placements and SEND Transport and will monitor these as two of the biggest areas of challenge. It also noted the work undertaken to improve the accuracy of how adult social care activity is tagged, charged and therefore forecast.

In considering the latest performance report, the task group noted the increase in fly-tipping and also that the Waste Service Changes Task Group will bring its final report to Environment Select in late August. The task group also welcomed the current performance report format as clear, accessible and succinct.

The task group chairman has now met with all of the select committee chairmen and vice-chairs to discuss the budget priorities in each area. The task group will consider the results of these at its next meeting and incorporate key areas in its forward work programme where appropriate.

## 8 **Hydrocarbon Extraction**

Following the referral of a motion on Hydrocarbon Extraction to the Committee by Full Council on 23 February 2016, considered at the meeting of the Committee on 1 March 2016, a presentation was received on 24 May 2016 from Alistair Cunningham, Associate Director, Economic Development and Planning. This provided a summary of work being undertaken to prepare a briefing to Members of the Council on Hydrocarbon Extraction.

A written briefing on hydrocarbon extraction is to follow and will be circulated to all councillors. The briefing paper includes technical explanation of the process

and national policy, review of local planning policies and decision making in relation to the planning process.

In light of all the information received, members are asked to consider whether further scrutiny input on Hydrocarbon Extraction in Wiltshire is appropriate at this time.

9 **MyWiltshire System**

At its meeting on 24 May 2016 the Committee received a presentation on development of the MyWiltshire system, which enables the public and council officers to remotely report on a range of issues such as reporting potholes and flytipping, among others.

It was resolved to seek expressions of interest from councillors for a Task Group to provide Scrutiny input on the continued progression of the system's development.

The draft terms of reference for the task group will follow for discussion and endorsement.

10 **Date of Next Meeting**

To confirm the date of the next meeting as 6 September 2016.

11 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**PART II**

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**